



ABN 87 944 092 271
www.encircle.org.au

Pine Rivers Neighbourhood Centre

865 Gympie Road,
Lawnton, QLD 4501
PO Box 489,
Lawnton, QLD 4501
P 07 3889 0063
F 07 3285 1531
E encircle@encircle.org.au

Kallangur Neighbourhood Centre

51 Marsden Road,
Kallangur, QLD 4503
PO BOX 38 ,
Kallangur Qld 4503
P 07 3465 3200
F 07 3285 1531
E kallangur@encircle.org.au

Redcliffe Neighbourhood Centre

1 Lamington Drive,
Redcliffe, QLD 4020
PO Box 2102,
Redcliffe North, QLD 4020
P 07 3284 3081
F 07 3285 1531
E redcliffe@encircle.org.au

Pine Rivers Community Legal Services

4a/481 Gympie Road,
Strathpine, QLD 4501
PO Box 489,
Lawnton, QLD 4501
P 07 3881 3500
F 07 3285 1531
E prcls@encircle.org.au

Community Family Mediation Service

P 07 3881 3500
F 07 3285 1531
E mediation@encircle.org.au

Young Parents Program

119 Stafford Road,
Kedron, QLD 4031
PO Box 1179,
Stafford, QLD 4053
P 07 3284 3081
F 07 3857 8021
E ypp@encircle.org.au

Encircle Brisbane North Homestay

154 Handford Road,
Zillmere, QLD 4034
P 07 3152 8246
F 07 3285 1531
E homestaybnreferrals@encircle.org.au

*To support
individuals, families
and strengthen our
communities*

ROLE OF THE BOARD:

STRATEGIC OVERSIGHT

1. STRATEGIC PLANNING

- Establishing and reviewing the aims and objectives of the organisation and setting and monitoring goals to achieve them
- Provide overall long term direction
- Support the CEO and managers in achieving organisational goals

2. COMPLIANCE: LEGISLATIVE, BEST PRACTICE

- Ensuring compliance with all relevant legislation, regulations, rules, requirements and best practice
- The Board must know its expected responsibilities to Government and stakeholders including directors legal liabilities and duties.

3. SUCCESSION PLANNING

- Plan for the CEO and Board succession and transitioning Encircle through the change in leadership

4. BUILD THE CAPACITY OF THE BOARD

- Continuously improve and upgrade Board management, knowledge and skills
- Ensure there is relevant experience and expertise on the Board
- Board members to ensure they have sufficient understanding of the Encircle Ltd financial reports and the implications of budget figures and forecasts

5. ENSURING FINANCIAL SUSTAINABILITY

- Set an operational budget and a capital budget
- Monitor operational results and efficiencies.
- Monitor Contingent liabilities eg redundancies
- annual budgets

6. SET & OVERSEE RISK MANAGEMENT

- Monitor risk management policies and practices
- Monitoring the risk strategy

7. CULTURE

OVERSEEING A HEALTHY ORGANISATIONAL CULTURE

Encircle promotes a culture of leading by example through living and being accountable to the organisational values of Encircle and fostering an environment that is built on trust and support to develop, lead and achieve. Our culture is our strength, our community and our benchmark.